

Annual Spring Meeting of Participants
April 25-27, 2025
Chelsea Hotel, Toronto

HOTEL AND TRAVEL INFORMATION
For Funded Participants

Hotel Information and Guidelines

We have booked a block of rooms at the Chelsea Hotel, Toronto with room and tax (Chelsea Room ONLY) covered by CCTG for the Annual Spring Meeting dates: Thursday, April 24; Friday, April 25, and Saturday, April 26.

Special Workshops and Meetings held on Thursday, April 24 are closed and by invitation only. Some of these Special Sessions will require a separate invitation to register. Accommodation will be provided as needed for the nights of Wednesday, April 23, and/or Thursday, April 24. Your Meeting or Workshop invitation will include details on the number of nights covered by CCTG. For questions about your accommodation allotment, please contact meetings@ctg.queensu.ca.

**NOTE: The Chelsea reservation link defaults to Thursday, April 24 and Sunday, April 27 so be sure to adjust the calendar icon for check-in & check-out dates.*

Participants traveling less than 50km one way to the Hotel may not claim accommodation. If you have extenuating circumstances, please contact meetings@ctg.queensu.ca to determine if an exception for accommodation can be approved. If you attend the meeting for one day (e.g., Special Session held on Thursday) accommodation is provided if the participant cannot travel the same day.

Please **book by March 21, 2025**, using the reservation information below. Reservations made after this date will only be reimbursed at the \$164.00 rate unless your original invitation was issued after the deadline. A credit card is required for booking your room and at check-in for incidentals.

Cancellation: If you are unable to keep your reservation, please cancel your room 48 hours prior to 4pm EST on arrival day. **Participants will be responsible for reservations not cancelled (no-shows).**

Other Hotel: Reimbursement for another hotel will depend on whether the Chelsea room block is fully utilized as we cannot pay for both unused rooms and accommodation at other hotels. Participants must inform CCTG before the Annual Spring Meeting if they plan to stay at another hotel to be eligible for funding. If approved, reimbursement will be given at the \$164.00 rate/tax.

Important booking details:

- The name on your hotel reservation needs to match the name on your Invitation to have your room covered by CCTG.
- Book only one reservation in the Chelsea Hotel room block.
- Additional guests or room upgrades will be at your own expense.

Please book your own hotel reservation by March 21, 2025:

CHELSEA HOTEL, TORONTO

33 Gerrard Street, Toronto, ON M5G 1Z4

Online Reservation Link for FUNDED Participants ONLY: [Reservation link](#)

Chelsea In-House Reservations: 1-416-595-1975 or 1-800-243-5732

Ask for: Canadian Cancer Trials Group Room Block 2025 or Res ID: CTG042325

Rate: \$164.00 Chelsea Room

Check-in: 3:00PM and Check out: 11:00am

**If there are no rooms available when booking, please contact meetings@ctg.queensu.ca*

Travel Information

Travel MUST be booked according to the Canadian Cancer Trials Group [Hotel and Travel Reimbursement Policy](#). Reimbursement will be given based on the most economical mode of transportation, which may be less than the allotted amount. Accommodation and daily meal per diems are separate and not included in the travel allotment. Please check the Overall Schedule of Events to book your travel according to your meeting invitation.

Travel Agents and Discounts

Maritime Travel: ctg@maritimetravel.ca (flights only)

If using the Canadian Cancer Trials Group travel agency, Maritime Travel, you will need to pay for your travel upfront and get reimbursed following the Annual Spring Meeting. Travel agent fees are part of your travel allotment.

If you are using your own travel agent or booking your own travel, you are welcome to use the promotional discounts for the following carriers. *These promotional codes are for use by conference attendees and organizers and are not for distribution.*

Air Canada:	Discount code: RFP6H2V1 5% off standard fares. To book a flight using the promotion code, access aircanada.com and enter your promotion code in the search panel.
Porter:	Discount code: 25CCTG 10% discount on all available base fares for travel (with the exception of lowest class fare during a public seat sale). Please book online at https://www.flyporter.com/en-ca/?promocode=CCTG25 or through your travel agent using the above promo code.
WestJet:	Discount Code: 6W4Z1PZ 5% off Econo*. Please visit www.westjet.com/conventions to make a booking online.
Via Rail:	Discount code: 15689 10% off the best available fare in Economy from all stations throughout the VIA system to Toronto, Ontario and return. "Subject to the conditions and restrictions of the fare plan". Discount does not apply in any Escape fares, but Escape may still be the most economical fare at the time of booking.